



City of Kenora **Committee of the Whole Agenda**

Tuesday, May 14, 2013

9:00 a.m. – 1:00 p.m.

(Followed by Property & Planning in Committee of the Whole)
City Hall Council Chambers

A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its Tuesday, May 21 meeting:-

- An amendment to its 2012 Capital and Water and Sewer Capital Budgets (as approved by Manager)
 - Adoption of the BIZ Levy
- An amendment to the 2013 operating budget from the City's Contingency Reserve to fund the incremental costs related to the negotiated settlement with CUPE Local 191
 - Council Remuneration Rates for 2013 and 2014
- An amendment to the 2013 capital budget to provide for an additional budget allocation for the purchase of required software licenses in the amount of \$82,500 to be funded through the City's Information Technology Reserve
- An amendment to the 2013 operating budget to provide for an additional budget allocation in the amount of \$5,625.00 to be funded through an appropriation from the Water & Sewer Reserve Fund for a system audit for the Drinking Water Quality Management Standard
- An amendment to the 2013 operating budget to provide for an additional budget allocation in the amount of \$29,000 for the grinding of construction and demolition waste at the Kenora Area Landfill Site

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

C. Motion for Confirmation of Previous Committee Minutes:

That the Minutes from the last regular Committee of the Whole Meeting held April 8, 2013 be confirmed as written and filed.

D. Deputations:

9:00 a.m.

Lake of the Woods Development Commission – Q1 Report

E. Reports:

Business Administration

Lead: Councillor Lunny, Alt. Councillor McMillan

Item	Subject	Disposition
1.	K.D.S.B. Report from Councillor Roussin	Monthly Update
2.	2012 Budget Amendments Approved by Manager
	Recommendation: That Council hereby approves amending its 2012 Water and Sewer Capital Budget to accommodate an additional request in the amount of \$28,000 plus applicable taxes, to address a Ministry of the Environment Drinking Water System Inspection Report 2011 recommendation for the supply, fabrication and on-site installation of vent/vacuum relief units for the Zone One, Zone Two and Keewatin Standpipes to be funded through the reallocation of \$20,000 from the Water Treatment Plant Variable Frequency Drive project and a reallocation of \$10,000 from the Water Treatment Plant Sludge Pump project, both approved under the 2012 Water and Sewer Capital Budget; and That Council hereby approves amending its 2012 Capital Budget to combine the two \$80,000 budgets for the Street Flusher and Three Ton Truck to purchase two sidewalk plows; and That Council hereby approves amending its 2012 Capital Budget to authorize additional funding for the McLeod Park Boardwalk and Railings Project in the amount of \$5,845.37 to be funded through the reallocation of this amount from the Sidewalks project; and That in accordance with Notice By-law Number 144-2007 notice is hereby given that Council intends to amend its 2012 Capital and Water and Sewer Capital Budgets at its May 21, 2013 meeting; and further That Council hereby gives three readings to a by-law for this purpose.	
3.	BIZ Levy
	Recommendation: That Council hereby approves the Harbourtown Centre Business Improvement Board budget request in the amount of \$50,000 representing the 2013 Business Improvement Board levy; and That Council hereby gives three readings to a By-law to adopt the estimates for funds to be raised for 2013 on behalf of the Harbourtown Centre Business Improvement Board; and further That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2013 Business Improvement Board Levy at its May 21 st meeting.	
4.	Contraband Tobacco
	Recommendation:	

That the Council of the City of Kenora hereby supports and endorses the following resolution received from the Township of Killaloe-Hagarty-Richards with to Contraband tobacco:

Whereas Contraband tobacco has negative public consequences and impacts such as unrestricted youth access to tobacco products, and an increase in criminal activity; and

Whereas contraband tobacco products are easily accessible in our community; and

Whereas small businesses are sometimes forced to close because of the sale of contraband tobacco; and

Whereas small business in our community and government in general stand to benefit from the institution of tougher restrictions on contraband tobacco;

Therefore be it solved that this Council submit a letter to the Ontario Minister of Finance in support of the Ontario Government’s 2012 Budget commitments to eradicate contraband tobacco through the implementation of additional regulatory, enforcement and other provisions in Bill 186 and amendments to the Tobacco Tax Act. Particularly, in support of measures such as:

- Increased fines for those convicted of offenses related to contraband tobacco
- More authority for law enforcement officials with respect to: forfeiture of items seized, and impounding of vehicles.
- Drawing on the best practices of other jurisdictions and working collaboratively with the federal government and other jurisdictions to enhance contraband tobacco control through joint enforcement efforts; and

Be it resolved that the provincial government be encouraged to continue to strengthen their strategies to address the manufacture and supply of contraband tobacco and maintain their commitment to introduce amendments this fall to implement these measures; and further

Be it resolved that a copy of this resolution be circulated to the Hon. Kathleen Wynne, Premier of Ontario, the Hon. Charles Sousa, Minister of Finance, Sarah Campbell, MPP, the Ontario Conveniences Stores Association and the Township of Killaloe-Hagarty-Richards indicating the action taken by this Council to address the concerns presented by contraband tobacco.

5. Council Remuneration

Recommendation:

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2013:

	Annual Remuneration	Per Diems
Mayor	\$ 30,840	\$169
Council	\$ 15,420	\$169; and

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2014:

	Annual Remuneration	Per Diems
Mayor	\$ 31,364	\$172
Council	\$ 15,682	\$172; and

That notice is hereby given that Council intends to pass a by-law setting out Council remuneration rates for 2013 and 2014 in accordance with Notice By-law #144-2007; and further

That the appropriate by-law be adopted for this purpose thereby repealing By-law Number 6-2012.

6. December 27, 2013

Recommendation:

That Council hereby approves closing the following City offices on December 27th, 2013:

- City Hall, including the Provincial Offences Offices
- Second Floor Operations offices, limited specifically to staff located in the shared space between the Property & Planning and Operations & Infrastructure departments, and not including Stores, Cemetery or regular operations staff, such as Roads and Water & Sewer
- Discovery Centre; and further

That notice be provided in advance of this closure for the information of the public.

7. Memorandum of Agreement – CUPE

Recommendation:

That Council of the City of Kenora hereby approves the Memorandum Agreement between the Corporation of the City of Kenora and the Canadian Union of Public Employees (CUPE) Local 191 for the term January 1, 2013 to December 31, 2015; and further

That Council hereby approves an amendment to the 2013 operating budget from the City's Contingency Reserve to fund the incremental costs related to the negotiated settlement with CUPE Local 191; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Municipal Operating Budget by by-law at its May 21st, 2013 meeting; and further

That Council hereby gives three readings to a by-law to amend the 2013 budget for this purpose.

8. Microsoft Licensing Review 2013

Recommendation:

That Council hereby approves an additional capital budget allocation for the purchase of required software licenses in the amount of \$82,500 to be funded through the City's Information Technology Reserve; and further

That in keeping with Notice By-law Number 144-2007 public notice is hereby given that Council intends to give three readings to a by-law at its May 21, 2013 meeting to amend its 2013 Capital Budget.

9. Non-Profit Housing Review Committee

Recommendation:

That as recommended by the Non Profit Housing Review Committee, the Council of the City of Kenora hereby authorizes the amalgamation of the Kenora Municipal Non Profit Housing Corporation and the Keewatin Municipal Non Profit Housing Corporation with the formation of a Transition Committee to facilitate the amalgamation process; and

That Council hereby directs the CAO to develop a terms of reference for the Non Profit Housing Transition Committee and bring the draft terms of reference, which will include direction for the amalgamation of the existing Corporations, forward for Council review and approval on or before the July 2013 Council meeting; and further

That a separate report with respect to the membership of the Non Profit Housing Transition Committee be prepared for consideration.

10. Non-Union Salary Grid

Recommendation:

That Council hereby approves an economic adjustment of 1.7% to the City’s Non-Union pay grid effective 1 January 2013; and further

That Council hereby approves an economic adjustment of 1.7% to the City’s Non-Union pay grid effective 1 January 2014.

11. Prosperity Trust Fund

Recommendation:

That Council hereby accepts the report on the Kenora Citizens’ Prosperity Trust Fund.

12. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 27 & March 27 – Kenora Public Library Board
- March 19 & April 16 – Community Policing Committee
- March 28 – Lake of the Woods Museum Board
- April 2 - Event Centre Committee
- April 8 - Committee of the Whole
- April 9 - Property & Planning Committee
- April 15 – Non-Profit Housing Review Committee
- April 17 – Environmental Advisory Committee

That Council hereby receives the following Minutes from other various Committees:

- March 6 – Kenora Police Services Board
- March 28 – District of Kenora Home for the Aged; and further

That these Minutes be circulated and ordered filed.

Community Services

Lead: Councillor McMillan, Alt. Councillor Lunny

Item	Subject	Disposition
-------------	----------------	--------------------



1. Municipal Alcohol Policy – 2013

Recommendation:

That Council hereby approves a revised City of Kenora Municipal Alcohol Policy #CS-01-01); and

That the appropriate by-law be adopted for this purpose; and further

That By-law Number 24-2012 be and is hereby repealed.

2. Soccer Association Lease Agreement

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into a five (5) year lease agreement with the Kenora Soccer Association for the redevelopment and use of the Jaffray Melick Recreation Complex for the purpose of an indoor soccer and sports complex; and further

That the appropriate by law be authorized for this purpose.

Economic Development

Lead: Councillor Smith, Alt. Councillor Roussin

Item	Subject	Disposition
------	---------	-------------

1. Phase III DTR Capital (NOHFC)

Recommendation:

That the Council of the City of Kenora approve the submission of a request for funding to the Northern Ontario Heritage Fund for Phase III Downtown Revitalization – Second Street South \$6 Million Capital project; and further

That the City of Kenora is committed to funding up to \$2 Million for this project and is willing to cover any project cost overruns.

2. Phase III DTR Capital (FedNor)

Recommendation:

That the Council of the City of Kenora approve the submission of a request for funding to the Federal Economic Development Agency for Northern Ontario for Phase III Downtown Revitalization – Second Street South \$6 Million Capital project; and further

That the City of Kenora is committed to funding up to \$2 Million for this project and is willing to cover any project cost overruns.

3. Harbourfest Fireworks Tax Receipts

Recommendation:

That as recommended by the Lake of the Woods Development Commission, the Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made to the City of Kenora between July 2, 2013 and August 31, 2013, unless otherwise specified, to be used specifically towards the 2013 Harbourfest fireworks display on August 4, 2013; and

That the City will pay the invoice(s) for the actual purchase of fireworks, including any specifically related expenditure, direct to the appropriate supplier(s) for the 2013 fireworks display to a maximum of the actual donation amounts received; and further

That the issuance of tax receipts for donations for fireworks be restricted specifically to the 2013 fireworks display in recognition of the tourism impact the event has to the City of Kenora.

Emergency Services

Lead: Councillor Drinkwalter, Alt. Councillor McKay

Item	Subject	Disposition
------	---------	-------------

1. Volunteer Fire Fighters – Memorandum of Agreement

Recommendation:

That Council of the City of Kenora gives three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and the Volunteer Fire Fighters effective June 1, 2012; and further

That By-law Number 171-2008 be and is hereby repealed.

Operations

Lead: Councillor McKay, Alt. Councillor Drinkwalter

Item	Subject	Disposition
------	---------	-------------

1. 2013 Screened Winter Sand

Recommendation:

That the following one and only tender for the 2013 Supply and Delivery of 9,500 tonnes of Screened Winter Sand be received:

Joe Neniska & Sons	\$15.75 per tonne, plus HST; and further
--------------------	--

That the tender submitted by Joe Neniska & Sons, in the amount \$ 15.75, plus HST, per tonne, be hereby accepted.

2. DWQMS Accreditation Body Selection

Recommendation:

That Council hereby authorizes an additional budget approval in the amount of \$5,625.00 to perform a system audit for the Drinking Water Quality Management Standard; and

That Council hereby authorizes the additional request to be funded through the appropriation of \$5,625.00 from the Water & Sewer Reserve Fund; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Operating Budget at its May 21, 2013 meeting; and further

That Council gives three readings to a by-law for this purpose.

3. Solid Waste Budget Amendment–Construction/Demolition Waste

Recommendation:

That Council approves an allocation of \$1,000 under the 2013 Operating Budget for the Kenora Area Landfill Site; and

That an additional budget request in the amount of \$29,000 be hereby approved for the grinding of construction and demolition waste at the Kenora Area Landfill Site; and

That Council hereby authorizes the additional allocation in the amount of \$29,000 to be funded through an appropriation from the Solid Waste Reserve Fund; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Solid Waste Operating Budget at its May 21, 2013 meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

**4. Traffic By-law Amendment – Lakeview Drive – Market Days
Recommendation:**

That Council hereby approves an amendment to the Traffic Regulation By-law to allow parking along the south side of Lakeview Drive on the paved shoulder along the greenbelt from 190

metres west of the Roundabout, westerly for 160 metres on Wednesdays only for the period from June 19th, 2013 through to September 25th, 2013; and further

That the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following changes to Schedule "B" – No Parking Areas – Tow Away Zone and to Schedule "C" – Limited /Restricted Parking – Lakeview Drive:-

Schedule "B" No Parking Areas – Tow Away Zone

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
<u>Delete:</u>			
Lakeview Drive	From Main Street South to 14 th Street	Both	Anytime
<u>Add:</u>			
Lakeview Drive	From the Roundabout to 14 th Street	North	Anytime
Lakeview Drive	From the Roundabout to 190 metres westerly	South	Anytime
Lakeview Drive	From 190 metres west of the Roundabout westerly for 160 metres	South	Sunday-Tuesday Thursday-Saturday
Lakeview Drive	From 350 metres west of the Roundabout to 14 th Street	South	Anytime

Schedule "C" Limited /Restricted Parking

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Restriction
-----------------------------------	-----------------------------	-------------------------	--------------------------------

Add:

Lakeview Drive	From 190 metres west of the Roundabout westerly for 160 metres; and further	South	2 hours Wednesdays
----------------	---	-------	-----------------------

That this amendment be implemented on "summer only basis" for the period starting June 19th, 2013 up to and including September 25th, 2013.

5. Traffic By-law Amendment – 9th St North/Rupert Road

Recommendation:

That Council gives three readings to a by-law to authorize amendments to the City of Kenora Traffic Regulation By-law 127-2001 to include the following changes to Schedule "B" – No Parking Area – Tow Away Zone and Schedule "C" Limited / Restricted Parking – Rupert Road and Ninth Street North:-

Schedule "B" – No Parking Tow-Away Zones

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
-----------------------------------	-----------------------------	-------------------------	-------------------------

Amend:

9 th Street North	From Mikado Avenue to 33 metres east of Rupert Road	North	Anytime
------------------------------	---	-------	---------

To Read:

9 th Street North	From Mikado Avenue to 10 metres east of Rupert Road	North	Anytime
------------------------------	---	-------	---------

Amend:

9 th Street North	From 90 metres east of Rupert Road to 12 th Avenue North	North	Anytime
------------------------------	---	-------	---------

To Read:

9 th Street North	From 75 metres east of Rupert Road to 12 th Avenue North	North	Anytime
------------------------------	---	-------	---------

Schedule "B" – No Parking Tow-Away Zones (continued)

<u>Column 1</u> Street/Highway	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
-----------------------------------	-----------------------------	-------------------------	-------------------------

Amend:

Rupert Road	From 9 th Street North northerly for 30 metres	Both	Anytime
-------------	---	------	---------

To Read:

Rupert Road	From 9 th Street North northerly for 18 metres	West	Anytime
-------------	---	------	---------

Schedule "C" – Limited /Restricted Parking

<u>Column 1</u> Street	<u>Column 2</u> Location	<u>Column 3</u> Side	<u>Column 4</u> Time
Delete: 9 th Street North	From 33 metres east of Rupert Road for 57 metres	North	15 minutes Anytime

6. Urban Deer – 2013 Tags

Recommendation:

That Council hereby seeks the support and partners with the City of Thunder Bay and the City of Dryden in requesting the Ministry of Natural Resources allocates additional deer hunting tags to municipalities to help control their increasing urban deer population/problem; and further

That the Councils of the City of Kenora, City of Dryden and City of Thunder Bay petition the Ministry of Natural Resources for a quota of the additional deer hunting tags available in the management unit to be allocated to each municipality at a reduced price of \$10.00 for use within municipal boundaries, in conjunction with, and specific to their applicable by-law/s.

7. Water Wastewater Systems Monthly Summary

Recommendation:

That Council of the City of Kenora hereby accepts the March 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

8. Winnipeg River West Branch Bridge

Recommendation:

That further to a special meeting of Council held March 27, 2013, Innovative Civil Constructors Inc. were awarded the tender for the construction works relating to the Winnipeg River West Branch Bridge Rehabilitation; and

That it is now in order for Council to give three readings to a by-law to authorize execution of an agreement between The Corporation of the City of Kenora and Innovative Civil Constructors Inc., in accordance with the terms and conditions of the agreement; and further

That the Mayor and Clerk be authorized to execute all documents for this purpose.

Recognition of Proclamations:

- May 6 to 12 – Nursing Week
- May 19 to 25 – Emergency Medical Services Week
- June, 2013 – Seniors Month
- June, 2013 – Spina Bifida & Hydrocephalus Awareness Month
- June 2 to 8 – Seniors Week

Next Meeting:

- Tuesday, June 18, 2013 at 9:00 a.m.

Close Meeting -> Reconvene in Property & Planning Committee